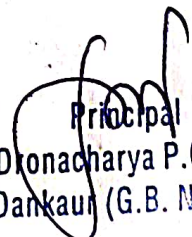


Session 2023-24

Formulation of Committee

-: Grievance And Redressal Committee :-

| Post | Name |
|-------------------|--------------------------------|
| Chairperson | Dr. Girish Kumar Vats |
| IQAC Co-ordinator | Dr. Rashmi Gupta |
| Coordinator | Mrs. Shashi Nagar |
| Co-Coordinator | Mr. Amit Nagar |
| Member | 1. Dr. Devanand Singh |
| | 2. Dr. Rashmi Janha |
| | 3. Dr. Preeti Rani Sen |
| | 4. Mr. Vikram Saini |
| | 5. Miss Kajal Kapasia |
| Member (Alumni) | Mr. Bijendra Singh (B.A.) |
| Member (Student) | Miss. Nikki Nagar (M.A.-Hindi) |


Principal
Shri Dronacharya P.G. College
Dankaur (G.B. Nagar)



SHRI DRONACHARYA POST GRADUATE COLLEGE

Kalindi Marg, (Near Sports City) Dankaur

Distt: Gautam Buddha Nagar (U.P.) 203201, Ph. 05735-225529

Web.: www.sdpg.in | E-mail : sddcollege97@gmail.com

[Affiliated to C.C.S. University, Meerut]

Grievance and Redressal committee

Minutes of Meeting

A meeting was convened at 02:40 P.M. on 13.02.2024 in the Committee Hall.

Following members were present:

| | |
|-----------------------|---------------------|
| Dr. Girish Kumar Vats | (Chairperson) |
| Dr. Rashmi Gupta | (IQAC Co-ordinator) |
| Mrs. Shashi Nagar | (Co-ordinator) |
| Mr. Amit Nagar | (Co-coordinator) |
| Dr. Devanand Singh | (Member) |
| Dr. Rashmi Janha | (Member) |
| Dr. Preeti Rani Sen | (Member) |

Following points were discussed:

1. Discussion on basic facilities of the college.
2. Discussion on Grievances regarding providing the placement opportunities to the students.
3. Discussion on complaints should be resolved within a frame time by looking into its seriousness.

Meeting ended with thanks to the chair.

Shashi
Cell Incharge

Principal
[Signature]
Principal
Shri Dronacharya P.G. College
Dankaur (G.B.Nagar)



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Grievance and Redressal Committee

Action Taken Report

The following actions ~~were~~ taken on the basis of meeting held on 13.02.2024:

1. There were some Grievances on basic facilities of the college and were redressed by the respective committees.
2. Principal discussed with Placement Committee to provide placement opportunities. A placement program will be held very soon for giving placement opportunities to the college students.
3. Examination Controller reported to the principal that 10 complaints from UG students were submitted against the problem in downloading admit cards.

Shashi
Cell Incharge

Principal
Principal
Shri Dronacharya P.G. College
Dankaur (G.B. Nagar)



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Grievance and Redressal Committee **Minutes of Meeting**

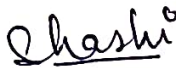
A meeting was convened at 01:30 P.M. in the Principal Office. Following members were present:

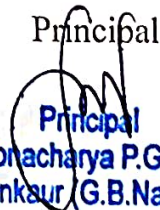
| | |
|-----------------------|---------------------|
| Dr. Girish Kumar Vats | (Chairperson) |
| Dr. Rashmi Gupta | (IQAC Co-ordinator) |
| Mrs. Shashi Nagar | (Co-ordinator) |
| Mr. Amit Nagar | (Co-Coordinator) |
| Dr. Devanand Singh | (Member) |
| Dr. Rashmi Janha | (Member) |
| Dr. Preeti Rani Sen | (Member) |
| Mr. Bijender Singh | (Alumini Member) |

Following points were discussed:

- (1) To make aware the newly admitted students about the Grievance and Redressal Cell.
- (2) To install Grievance and Redressal Box in the Administrative Block.
- (3) The complaint box will be opened every Thursday with the presence of any two committee members.
- (4) The key of complaint box should be under the right of Principal.
- (5) The Grievances can be regarding any academic or non-academic matters.

Meeting ended with thanks to the chair.


Cell Incharge


Principal
Shri Dronacharya P.G. College
Dankaur (G.B.Nagar)



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Grievance and Redressal Committee

Action Taken Report

The following actions ~~were~~ taken on the basis of meeting held on 05.08.2023 :

1. The complaint box placed in Administrative Block.
2. As per the suggestion (making aware) of the committee members, the contact number of the faculty members related to the cell had been updated on the notice board of all departments.
3. Grievances regarding water cooler, fans, library books were received and forwarded to the respective committees.

Shashi
Cell Incharge

Principal
Principal
Shri Dronacharya P.G. College
Dankaur (G.B. Nagar)